

# NCMC Information Packet

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## 1) What will Master's Commission Do?

You might be wondering "What do MC's do?" On average our schedule is busy with a variety of events, activities, outreaches, services, etc. It is hard to say what an average day or week looks like because there is always something different going on. But we've tried to give a synopsis below of what a schedule may look like on a daily, weekly, monthly and yearly basis.

### 1) Daily

From day to day the Master's Commission students will be involved in prayer and devotions, school outreach and training, youth work, drama training, specialized training, kid's church and studies. Students will also be involved in most services at First Assembly. Some will be optional and other times we will be out ministering at another church or doing outreach.

The Director will run the mornings, and he will also be responsible for drama training, music, etc. There will be times where others may be called on to assist in this when available. During the day, students will be getting a taste of many different activities and outreaches. We will also be giving time for the students to specialize in certain areas and assist those running different ministries.

On some afternoons, students will be taking classes presented by Pastor Kim, Pastor Connie, the director or a visiting tutor. They will also spend time studying and memorizing over 150 scriptures and will work on other ministry related projects and assignments.

Evenings for the MC students will be used as opportunity to attend and assist in services at First Assembly or elsewhere. There will also be further training for outreach overseen by the director, and some evenings will be free.

### 2) Weekly:

Weekly activities for the MC students will include the H2O Youth Ministry, City Lites Kid's Church prayer times, Sunday morning and evening services (at First Assembly or visiting other churches). Also, school assemblies, prison ministry, and various outreaches, ministry trips, retreats and fun trips will be part of the weekly schedule. Other tasks will include an academic test and a scripture memory test. The director will oversee these activities.

### 3) Monthly:

Monthly activities for the MC students will include working in various ministries, recruiting future students, setting up services at other churches, and doing community outreaches. Also, several mission trips, both home and foreign, will take place during the nine-month period.

#### 14) Yearly:

Yearly activities will include several mission trips, both home and foreign, Master's Commission retreat, MC days (where students interested in coming next year come and see it in action) and graduation.

## 2) Application Policy

Upon receiving the entire application (references, testimony, application) the applicant will be contacted by email or phone to let him/her know that we are reviewing the application. Application will be reviewed by the director to see if applicant is a potential student for NCMC.

If the applicant is considered to be a good prospect the director will forward the application to the pastor for review. After review by the pastor the director will contact applicant's references. After talking to the references the director will contact applicant to set up initial phone interview.

The initial phone interview will be conducted by the director and consist of questions about the application, questions the director and pastor may have and then questions that the student may have. After the phone interview, the director will discuss the application with the pastor. If there is need, a second and possible third phone interview will take place with the pastor and director.

After the phone interview process, the applicant will be contacted with news of the outcome. If necessary student may be interviewed in person by the director or person chosen by director. The director and pastor will make the final decision.

After acceptance, the student will be sent a welcome pack with what to bring list, the payment policy, fundraising ideas, a support letter, and a welcome letter.

### 3) NCMC Tuition Schedule and Policy

Tuition Payment Plan	
Upon Acceptance \$650 Deposit Due before arrival	
September 1	\$800 due
October 1	\$60 due
November 1	\$60 due
December 1	\$60 due
January 1	\$60 due
February 1	\$60 due
Total: \$4500 (included Bereart classes)	
Please note pricing may be subject to change	

#### 3.1) Payment plan policy:

Ideally applicants are required to pay the full balance of the course fees before the course starts. However, we realise this is not always practical and therefore have created a payment plan. The payment plan is designed to give some flexibility for students without jeopardising the financial viability of the Master's program itself. Therefore students may use the payment plan listed above. There is also a small charge for every payment made after of the month on the course. Students are required to make the \$65 minimum payments but will not be charged extra if they pay more.

#### 3.2) Missing a payment:

If a student misses a payment he/she will meet with the director and have thirty days to make the payment, plus an extra \$35 (a total of \$650). If student has not paid by the end of the 30 days he/she will be asked to return home and if he/she wishes, will have 30 days to try and raise the money. If, at the end of thirty days the student has not paid, he/she will not be allowed to return to NCMC.

#### 3.3) Check Return Policy:

There will be a \$30 charge for all returned checks

#### 3.4) Tuition Return Policy:

Should a student choose not to complete their term a refund may be given for valid reasons. This will be dealt with on a case by case basis. Should a refund be given it will only be a percentage of what was paid, depending on how far into the semester it is. In other words, if an entire semester was paid for, and half way through the semester a student should have to leave, then most likely one half of their money will be returned. The director will have the final say as to if a refund will be given and how much will be refunded. A refund will be given

If there is an illness in the family and the student is unable to complete the year he/she will have returned a % of tuition based upon time completed at NCMC, and unt paid in etc.

Other reasons will need to be discussed with the director.

## 4) What to bring to Master's Commission

One of the unique things about Master's Commission is that while you are here you will be staying in a dorm atmosphere. Guys will be living on a house on our church property and the girls will live near campus at an apartment we have rented. One of the great things about staying in dorms is that they are providing the furniture and all the amenities of home. They also will give you a feeling of community and family with your fellow students here at North Carolina Master's Commission

While part of NCMC there are a few things you will need. The following is a list of everything that you are going to need plus a few items that you may wish to bring as extras.

### 4.1) Required

- \_\_\_\_\_ Sheets
- \_\_\_\_\_ Suitcase (a pulling suitcase is strongly suggested)
- \_\_\_\_\_ Paper supplies (ie: pens, notebooks, etc)
- \_\_\_\_\_ Journal for Quiet Times
- \_\_\_\_\_ Bathroom supplies (ie: shampoo, toothbrush etc.)
- \_\_\_\_\_ Alarm clock
- \_\_\_\_\_ Musical Instrument (if you play one)
- \_\_\_\_\_ Pillow
- \_\_\_\_\_ Towels (three sets)
- \_\_\_\_\_ Clothes (dress and casual)
- \_\_\_\_\_ Shoes (dress and casual)
- \_\_\_\_\_ Coats (winter/spring)
- \_\_\_\_\_ Personals (ie: curling iron contact solution etc.)

- \_\_\_\_\_ Bible (with concordance)
- \_\_\_\_\_ Passport (used for overseas missions trips)
- \_\_\_\_\_ Blue jeans (medium blue, loose fit)
- \_\_\_\_\_ Day-timer/calendar
- \_\_\_\_\_ Good Attitude

*\*Obviously these may be purchased nearby, but don't forget to budget for them*

## 42) Suggested

- \_\_\_\_\_ Sleeping bag
- \_\_\_\_\_ Camera
- \_\_\_\_\_ Beach towel
- \_\_\_\_\_ Backpack
- \_\_\_\_\_ Stamps
- \_\_\_\_\_ Stationary
- \_\_\_\_\_ Phone Card (to call home with)
- \_\_\_\_\_ Personal computer
- \_\_\_\_\_ Sports equipment (i.e.: skis, rollerblades, racquetball racket, tennis racket, etc.)

## 43) Things Not to Bring

- Pets
- Candles/incense
- Secular music
- Porn
- Drugs
- Tobacco products
- Weapons
- R rated movies
- Bad attitudes
- Immodest clothing

## 5) NCMC Dress Code Policy

Listed below is a list of basic guidelines for attire while here at NCMC. These are to be followed while representing NCMC including conventions, outreach, daily activities and Church services. While at your home or on your time off, you are free to dress in manner that will glorify Christ but also fits your individual taste.

### 5.1) During Office Hours

Students will be expected to wear slacks or jeans (no holes) and a collared shirt during regular office hours. Pants and shirt are expected to be pressed and clean. Boots or tennis shoes are allowed but must be presentable and not have any holes. Sandals are not allowed during regular office hours. No hats are to be worn and hair should be neat and presentable during regular office hours.

### 5.2) Sunday Services

Girls can wear dresses (knee length) or dress pants during Sunday morning services. Men are expected to at least wear dress pants and a collared shirt Sunday mornings. It is suggested that when deemed necessary by the director ties and suit be worn although this is not often required. If we are visiting another church where we will be ministering the whole team will be expected to wear khakis, the dress NCMC shirt and dress shoes.

### 5.3) Youth Services

During H2O Youth Ministry (First Assembly youth service) you are free to wear whatever you want, remembering that you are representing Jesus Christ and NCMC (shorts are not recommended). If we are visiting youth group, hats are not to be worn. If we are participating in the service then the team will be expected to wear jeans, an NCMC T-shirt and tennis shoes or boots.

### 5.4) Practice and Workout Times

During practice and workout times you are free to wear whatever you want as long as it is appropriate for physical activity. Shorts and a T-shirt is suggested along with comfortable tennis shoes.

## 6) NCMC Application

*On the following pages please find a copy of our application and pastoral reference form. Please fill these out and mail them in to the address on the last page of the book.*

# NCMC APPLICATION FORM

Dear NCMC Applicant,

Now that you have taken the time to find out about NCMC, we would ask that you prayerfully fill out the application and mail it to our offices to begin the process of applying for this coming fall term.

Please carefully read the enclosed information and complete the application. Once you have completed this form, place it in an envelope along with your **personal testimony (at least 200 words, typed)**, a **recent photo**, and the **\$30 application fee** and mail it to the NCMC offices. The pastoral reference questionnaire must be filled out and sent in by your senior or youth pastor.

Shortly after receiving your completed application forms, an individual from the NCMC admissions department will contact you to set up a series of phone interviews. After these phone interviews are completed, the NCMC staff will join you in prayer over your application, asking for God's best for your life this fall.

If you have any questions, feel free to contact us. Again, thank you for considering NCMC.

NCMC Admissions Office

## Tuition & Fees

The following is a breakdown of the North Carolina Master's Commission tuition and fees for the entire year:

Description	Amount
Room & Board Fee	2,075 per semester
Ministry Related Classes*	\$350 per year (includes books)
Credited Classes*	<u>\$90 per credit hour (excluding books)</u>
Total with Ministry Classes	<b>\$4500 per year</b>

\*Students must choose either the Ministry Classes or the Credited Classes. The Ministry Classes are non-credited, but allow the student to work toward their license to preach with the Assemblies of God more quickly than the credited classes. Completion of these courses does not guarantee students a license to preach, it only allows them the opportunity to fulfill the educational requirements upon completing three years at NCMC. These classes are more inexpensive than the credited classes and the cost is built into the tuition. The credited classes are offered from Global University and are transferable to other colleges. These classes are currently \$90 per credit hour. Students may choose how many classes they would like to take per semester. Prices may change.

Please call for more details about the Credited Classes. (336) 629-3101

\*\*Each student is required to attend at least one mission trip during the year; the cost of these trips is not included in the tuition and must be raised by the student. Fundraising is done during the course of the year and usually covers most of the cost of the trip. The remainder of the expenses are the responsibility of the student.

Various payment plans are offered to suit each student's financial situation. See info pack for more details.



# NORTH CAROLINA MASTER'S COMMISSION APPLICATION

## PERSONAL INFORMATION

(Please type or print)

Full Name \_\_\_\_\_

Present Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone Number \_\_\_\_\_ E-mail Address \_\_\_\_\_

Permanent Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone Number \_\_\_\_\_

Birthdate \_\_\_\_\_ Age \_\_\_\_\_ Social Security # \_\_\_\_\_

Marital Status \_\_\_\_\_ If married, for how long? \_\_\_\_\_

## FAMILY BACKGROUND

Name of Father or Guardian \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Accepted Christ? Yes \_\_\_\_\_ No \_\_\_\_\_ Occupation \_\_\_\_\_

Name of Mother or Guardian \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Accepted Christ? Yes \_\_\_\_\_ No \_\_\_\_\_ Occupation \_\_\_\_\_

## MEDICAL BACKGROUND

How would you describe your health? Excellent \_\_\_\_\_ Good \_\_\_\_\_ Fair \_\_\_\_\_ Poor \_\_\_\_\_

List any allergies \_\_\_\_\_

List any physical limitations \_\_\_\_\_

List any medications you are currently using \_\_\_\_\_

Have you ever used illegal drugs? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, date of last use \_\_\_\_\_

Have you ever used tobacco products? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, date of last use \_\_\_\_\_

Have you ever used alcoholic beverages? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, date of last use \_\_\_\_\_

## EMPLOYMENT

Are you currently employed? Yes \_\_\_\_\_ No \_\_\_\_\_

Present Employer \_\_\_\_\_

Position \_\_\_\_\_ Date Hired \_\_\_\_\_

Quit \_\_\_\_\_ Laid off \_\_\_\_\_ Fired \_\_\_\_\_ Date \_\_\_\_\_

**FINANCIAL BACKGROUND**

How do you plan to pay for your tuition? \_\_\_\_\_

Will you have the total amount by the required date? Yes \_\_\_ No \_\_\_

If no, please explain \_\_\_\_\_  
\_\_\_\_\_

Do you own your own vehicle (required upon entrance)? Yes \_\_\_ No \_\_\_

Do you have health insurance (required upon entrance)? Yes \_\_\_ No \_\_\_

List any debts, loans, and payments that you presently have including the amount due for each \_\_\_\_\_  
\_\_\_\_\_

Will your debts be paid off by the start of Master's Commission? Yes \_\_\_\_\_ No \_\_\_\_\_

If no, how will you make payments? \_\_\_\_\_

CHURCH BACKGROUND

Name of home church \_\_\_\_\_ Denomination \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone Number \_\_\_\_\_

Name of Senior Pastor \_\_\_\_\_

Name of Youth Pastor \_\_\_\_\_

How long have you attended this church? \_\_\_\_\_

List the different ministries you are presently involved with \_\_\_\_\_  
\_\_\_\_\_

Are you a member of this church? Yes \_\_\_\_\_ No \_\_\_\_\_

When did you accept Christ? \_\_\_\_\_

Where? \_\_\_\_\_

Have you ever been baptized in water? Yes \_\_\_\_\_ No \_\_\_\_\_

Have you ever had an Acts 24 experience (not required for acceptance)? Yes \_\_\_\_\_ No \_\_\_\_\_

How many times a week do you attend church? \_\_\_\_\_

How do your parents/guardians feel about you coming to the North Carolina Master's Commission? \_\_\_\_\_  
\_\_\_\_\_

**REFERENCES** (Name, relation, and phone number)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**OFFICE USE ONLY**

Date Rec'd. \_\_\_\_\_

Process Fee \_\_\_\_\_

Pastoral Ref. \_\_\_\_\_

Picture \_\_\_\_\_

Testimony \_\_\_\_\_

## QUESTIONNAIRE

1. What is your definition of a servant? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. What do you plan to do after the North Carolina Master's Commission? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Define your idea of ministry. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. What are some necessary qualities you feel one must have to be a spiritual leader? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. How did you hear about the North Carolina Master's Commission? \_\_\_\_\_  
\_\_\_\_\_

6. If accepted into NCMC, are you willing to make a nine-month commitment? Yes \_\_\_\_\_ No \_\_\_\_\_

7. Are you willing to share a room? Yes \_\_\_\_\_ No \_\_\_\_\_

WHEN YOU MAIL YOUR APPLICATION, PLEASE INCLUDE THE FOLLOWING:

1. Your personal testimony on a separate sheet of paper (minimum of 200 words - typed)
2. A recent photo of yourself (will not be returned)
3. \$5000 (U.S.) processing fee (check or money order made payable to North Carolina Master's Commission)

A completed pastoral reference questionnaire must be mailed separately by your youth or senior pastor.

I HAVE HONESTLY COMPLETED THIS APPLICATION FORM AND HAVE ANSWERED THE QUESTIONS TO THE BEST OF MY ABILITY. I HAVE READ THE FINE PRINT AND I AM WILLING TO ABIDE BY ALL THE GUIDELINES STATED.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Mail to:**

**North Carolina Master's Commission  
C/O First Assembly of God  
P.O. Box 1031  
Asheboro, NC 27204**

## PASTORAL REFERENCE QUESTIONNAIRE

Date \_\_\_\_\_

Applicant's Name \_\_\_\_\_

Dear Pastor:

The person listed above is applying to the North Carolina Master's Commission Program. We would appreciate if you would supply the information requested on this form in order to aid us in evaluating the applicant's suitability to work with us. The applicant cannot be considered until all reference forms are received; therefore, your prompt completion of this form would be very much appreciated. This reference will be kept in the strictest confidence. Thank you for your assistance!

### BACKGROUND INFORMATION

(Please type or print clearly)

1. How long have you known the applicant? \_\_\_\_\_
2. How long has the applicant attended your church? \_\_\_\_\_
3. How well do you know the applicant?

- \_\_\_ Very closely, pastoral relationship
- \_\_\_ Fairly well, numerous personal contacts
- \_\_\_ Casually, few personal contacts
- \_\_\_ By name/sight

4. In your association with the applicant, what has been the level of spiritual commitment you have seen exemplified?

- \_\_\_ Faithful
- \_\_\_ Inconsistent
- \_\_\_ Other: \_\_\_\_\_

### EVALUATION OF APPLICANT'S EMOTIONAL MATURITY

- 5A. How would you describe the applicant's emotional maturity? Please check one
- \_\_\_ Outstandingly mature, has proven the ability to operate under stress and pressure
  - \_\_\_ More mature and emotionally stable than average
  - \_\_\_ Possesses adequate emotional stability and maturity
  - \_\_\_ Doubtful, experience has shown that the applicant might not be able to endure stress
  - \_\_\_ Applicant has frequently demonstrated signs of inability to cope with stress, such as rage or withdrawal, is erratic in attitude and action or has demonstrated instability in other ways.

Comments: \_\_\_\_\_

- 5B. How does the applicant usually react in trying situations? (check one)

- \_\_\_ Withdraws
- \_\_\_ Gets angry
- \_\_\_ Accepts patiently
- \_\_\_ Meets constructively
- \_\_\_ Other: \_\_\_\_\_

5C. Has the applicant proven on any occasion to be unreliable, dishonest, or of questionable character?  
 Yes \_\_\_ No \_\_\_ If yes, please explain \_\_\_\_\_

5D. To the best of your knowledge, has the applicant ever been arrested for any offense?  
 Yes \_\_\_ No \_\_\_ If yes, please explain \_\_\_\_\_

5E. As far as you know, is the applicant PRESENTLY involved in a dating relationship?  
 Yes \_\_\_ No \_\_\_

### EVALUATION OF APPLICANT'S OVERALL CHARACTERISTICS

6. Please check one characteristic in each group:

#### PHYSICAL CONDITION

- Frequently incapacitated
- Below average
- Fairly healthy
- Good health
- Rugged and vigorous

#### WILLINGNESS TO SERVE

- Reluctant to serve
- Motives confused
- Usually willing to serve
- Eager to serve as needed

#### CURATOR EXPERIENCE

- Relatively superficial
- Over-emotional
- Care in a hot mind
- Care in a cool growing
- Warmly contagious

#### INTELLIGENCE

- Learns and thinks slowly
- Average mental ability
- Alert, has a good mind
- Brilliant, exceptional

#### LEADERSHIP ABILITY

- Makes no effort to lead
- Tries but lacks ability
- Has some leadership ability
- Universal ability to lead

#### RELATIONSHIPS

- Avoided by others
- Tolerated by others
- Liked by others
- Well-liked by others

#### TEAMWORK

- Frequently causes friction
- Insists on having own way
- Usually cooperative
- Works well with others

#### RESPONSIVENESS TO OTHERS

- Slow to sense how others feel
- Reasonably responsive
- Understanding/throughful
- Unusually responsive/understanding

#### ACHIEVEMENT

- Not motivated
- Starts/finishes
- Average
- Takes initiative

7. Please check words that describe the applicant. Choose only a few that really stand out to you.

- |  |   |  |   |
|--|---|--|---|
| <input type="checkbox"/> Timid         | <input type="checkbox"/> Nervous            | <input type="checkbox"/> Flexible      | <input type="checkbox"/> Easily discouraged |
| <input type="checkbox"/> Fearful       | <input type="checkbox"/> Moody              | <input type="checkbox"/> Dependable    | <input type="checkbox"/> Understanding      |
| <input type="checkbox"/> Unmusical     | <input type="checkbox"/> Committed          | <input type="checkbox"/> Anxious       | <input type="checkbox"/> Tolerant           |
| <input type="checkbox"/> Lacking humor | <input type="checkbox"/> Critical           | <input type="checkbox"/> Perfectionist | <input type="checkbox"/> Dominating         |
| <input type="checkbox"/> Wise          | <input type="checkbox"/> Enthusiastic       | <input type="checkbox"/> Motivated     | <input type="checkbox"/> Disciplined        |
| <input type="checkbox"/> Patient       | <input type="checkbox"/> Easily embarrassed | <input type="checkbox"/> Good listener | <input type="checkbox"/> Obdurate           |
| <input type="checkbox"/> Peaceful      | <input type="checkbox"/> Easily offended    | <input type="checkbox"/> Prejudiced    | <input type="checkbox"/> Over-theboard      |

8. In your opinion, in which of the following areas is the applicant gifted?

- |  |   |  |  |
|--|---|--|--|
| <input type="checkbox"/> Communication       | <input type="checkbox"/> Secretarial    | <input type="checkbox"/> Art               | <input type="checkbox"/> Evangelism      |
| <input type="checkbox"/> Teaching            | <input type="checkbox"/> Discipleship   | <input type="checkbox"/> Prayer            | <input type="checkbox"/> Children's work |
| <input type="checkbox"/> Worship             | <input type="checkbox"/> Administration | <input type="checkbox"/> Counseling        | <input type="checkbox"/> Carpentry       |
| <input type="checkbox"/> Medical             | <input type="checkbox"/> Laboring       | <input type="checkbox"/> Welding           | <input type="checkbox"/> Hospitality     |
| <input type="checkbox"/> Encourager          | <input type="checkbox"/> Plumbing       | <input type="checkbox"/> Electrical        | <input type="checkbox"/> Jr High work    |
| <input type="checkbox"/> College/Career work | <input type="checkbox"/> Elderly work   | <input type="checkbox"/> Visitor follow-up |  |

9. Do you recommend the applicant for acceptance as a Master's Commission Disciple?

- Yes, without reservation     Yes, with hesitation     No

Your Name \_\_\_\_\_

Church: \_\_\_\_\_ Telephone: \_\_\_\_\_

Signature \_\_\_\_\_ Date: \_\_\_\_\_

Mail to:

North Carolina Master's Commission  
 C/O First Assembly of God  
 ATTN: Admissions Office  
 P O Box 1031

Asheboro, N. C. 27204

## 7) Contact details

Please email to: [info@ncmconline.com](mailto:info@ncmconline.com)

Phone: 336.629.3101

Contact Person David Snyder, Director

Or Mail to:

NCMC  
C/O First Assembly of God  
PO Box 1031  
Asheboro, NC 27204